Mr. xxxxx

Home add:

<Tel:xx>

Email:

Date: 00/00/2022

To,

The Visa Officer,

Australia High Commission,

New Delhi.

Sub: Request for Issuance of Tourist visa

Dear Sir/Madam,

I am pleased to inform you that I, xxxx would like to visit Australia for vacation on dd/mm/yyyy from 00/00/2022 to 00/00/2022. During our visit all the travel expenses will be borne by me. Following are our passports details.

|  |  |  |  |
| --- | --- | --- | --- |
| **Applicant’s name** | **Passport’ s no.** | **Date of Issue** | **Date of Expiry** |
| Mr. xxxx | xxxxx | Dd/mm/yyyy | Dd/mm/yyyy |
| Ms. xxxx | xxxxx | Dd/mm/yyyy | Dd/mm/yyyy |

Please find enclosed completed filled and signed visa application forms, passports, photographs, my bank statement, tax returns and other necessary documents for your ready reference.

I would appreciate if you could grant us a tourist visa for the necessary period and I also confirm that we will return back to India at the end above mentioned period.

Thanking you,

Yours truly,

Mr. xxxx