Mr. xxxxx.

Home add:

Tel:

Email:

Date: 00/00/2022

To,

The Visa Officer,

Singapore High Commission,

New Delhi.

Sub: Request for issuance of Tourist visa

Dear Sir/Madam,

We are pleased to inform you that we would like to visit Singapore for Vacation from 00/00/2022 to 00/00/2022. During our visit all the travel expenses will be borne by us. Following are our passports details.

|  |  |  |  |
| --- | --- | --- | --- |
| Applicants name | Passports no. | Date of Issue | Date of Expiry |
| Mr. xxxx | xxxxx | Dd/mm/yyyy | Dd/mm/yyyy |
| Mrs. xxxx | xxxxx | Dd/mm/yyyy | Dd/mm/yyyy |

During our visit we will be staying at a hotel named, xxxxxxxxx in Singapore.

Please find enclosed application forms, photographs, passports, bank statement and air tickets copies for your kind ready reference.

We have acknowledged and will undertake full responsibility on SafeTravel’s requirements stipulated for travelling to Singapore.

We would appreciate if you could grant us a long term 02 years tourist visa for maximum period at the earliest.

Thanking you,

Yours faithfully,

Mr. xxxxxxxx Mrs. xxxxxx